



GUALALA COMMUNITY CENTER

Serve. Support. Celebrate.

AGENDA

GUALALA COMMUNITY CENTER BOARD OF DIRECTORS REGULAR MEETING

WEDNESDAY, APRIL 8, 2026, 2:30 P.M.

Gualala Baptist Church 37300 Church St

1. CALL TO ORDER:

1.1. Directors: Janet Pierucci, Darla Buechner, Colby Bibb, Paul Cupich, Laverne Hancock, Nancy Howard, Whyte Owen

a. Absent:

1.2. Quorum:

1.3. Scribe:

1.4. GCC Members Attendance: Visual count by Board Secretary -

2. ADOPTION OF THE AGENDA:

2.1. Adds/Changes:

2.2. Motion to Approve: _____, Second:

a. Vote:

3. ANNOUNCEMENTS / Non Agenda Items

3.1. Board:

3.2. Members:

4. APPROVAL OF DRAFT MINUTES:

4.1. [2026-03-11 Board Regular Meeting](#).

4.2. Add/Changes:

4.3. Motion to Approve: _____, Second:

a. Vote:

5. REPORTS:

5.1. President Report: Janet.

- a. 4/1/2026 Executive Session.
- b. 4/1/2026 Planning Session.
- c. 4/7/2026 Executive Session.
- d. USDA - Environmental Report.
- e. Community Foundation of Mendocino.

5.2. Treasurer Report: Colby.

a. [Financial Report](#).

5.3. Finance Committee Report: Paul.

- a. CD status.
- b. Figure Expenditures.

5.4. Bylaws Committee Report: Laverne.

a. Status.

5.5. Membership Committee Report: Nancy.

- a. Status.
- b. [Election Packet Preview](#)

5.6. Steering Committee: Nancy.

a. Scotch broom management.

5.7. GCC Rebuild Project:

- a. Status / Adrian.
- b. Landscape /Susan.

6. MEMBERS AGENDA

7. UNFINISHED BUSINESS

7.1. Nonprofit Business tables on Pay -N-Take Sale days / Janet.

- a. Motion to Approve: , Second:
- b. Vote:

8. NEW BUSINESS

8.1. Amend Whistleblower Protection Policy /Janet.

- a. Motion to Rescind Policy approved on January 14, 2026.
 - i. Motion: Second:
 - ii. Vote:
- b. Motion to Approve Revised Whistleblower Protection Policy
 - i. Motion: Second: .
 - ii. Vote:
- c. Motion to Approve Resolution #8 Whistleblower Protection Policy as Amended.
 - i. Motion: Second: .
 - ii. Vote:

8.2. Motion to approve: Fiscal Year 2025-2026 General Fund Budget Projection/ Colby.

- a. Motion: Second:
- b. Vote:

9. ADJOURN

9.1.



GUALALA COMMUNITY CENTER

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DRAFT MINUTES GUALALA COMMUNITY CENTER BOARD OF DIRECTORS REGULAR MEETING

WEDNESDAY, MARCH 11, 2026, 2:30 PM

Gualala Baptist Church 37300 Church St

THESE MINUTES HAVE NOT BEEN APPROVED BY THE BOARD

1. CALL TO ORDER: at 2:35 P.M. by President Janet Pierucci.
 - 1.1. Board Directors present: Janet Pierucci, Darla Buechner, Paul Cupich, Laverne Hancock, Nancy Howard. Absent: Whyte Owen, Colby Bibb.
 - 1.2. Quorum: Yes.
 - 1.3. Scribe: Nancy/Laverne
 - 1.4. GCC Members Attendance: Visual count by Board Secretary - 10

 2. Appointment of New Board Member: Janet.
 - 2.1. Nancy Howard replacing George Provencher for the remainder of his term, June 30.2026..
 - 2.2. Motion to Approve: Darla Second: Paul
 - a. Vote: 4.0.0 Approved

 3. ADOPTION OF THE AGENDA:
 - 3.1. Adds/Changes: Nancy: add to 7.2.c. Lori Novick, GCC Member
 - 3.2. Motion to Approve: Nancy Second: Laverne
 - a. Vote: 5.0.0. Approved

 4. ANNOUNCEMENTS:
 - 4.1. Board: None
 - 4.2. Members: Michael Thomas: No Kings Rally. John Bower wants to mow Scotch broom on Sundstrom property adjacent to GCC property. Nancy will call a Steering committee meeting to address this with John, Susan and Bill. Member recommended replacing website photos with real local photos. (See 5.1.f.)

 5. APPROVAL OF DRAFT MINUTES:
 - 5.1. [2026-02-11 Board Regular Meeting](#).
 - a. Add/Changes: none
 - b. Motion to Approve: Paul Second: Nancy
 - c. Vote: 4.0.1. Approved. Darla abstained because she did not attend that meeting.

 6. REPORTS:
 - 6.1. President Report: Janet
 - a. Grants: Sonoma Community Foundation Grant: \$6,900 requested to purchase kitchen equipment. Awards to be announced 3/17/26. Mendocino Community Foundation Grant: request. \$ 8,700 requested to purchase kitchen equipment. Sonoma Clean Energy Grant: March 6, 2026 submitted application for Solar equipment and installation for new building. T- Mobile Hometown Grant: Will apply on March 25, 2026. Currently awaiting for support letter. Grant amounts are up to \$50,000.00.
 - b. U.S. Congressman Jared Huffman has a website page to show all grants awarded. Janet sent them a description of the GCC project.
 - c. New Website update: Still being improved. New photos will be added. Member recommended make the membership form fillable, adding a button to link to the Membership page, and ability to use cell phone to sign up or renew membership.
 - d. Media/publicity activity. Karen Wilder and Sally Shine have established a link to the Instagrams posts for the Clothing Store. Pay 'N' Take Facebook page is being managed by De Williams.
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- e. Member willing to call former members to encourage membership renewal. Privacy issues raised by board. Idea rejected.
- 6.2. Vice President Report: Darla
- a. 3/4/2026 Executive Session. Discussed rental of outdoor property e.g. Democracy Now, and Farmer's Market. Develop a rental policy after new building is built. Also discussed a legal issue.
- 6.3. Treasurer Report: Paul
- a. Financial Report: Assets total \$3,376,730, General fund \$1,000,000.
 - b. Pay 'N' Take Sales. Feb \$23,241, YTD: \$216,340.
- 6.4. Finance Committee Report:
- a. Finance Committee members: Paul Cupich – Committee Chair, Colby Bibb- Board Chair, GC Members: Jim Bibb, Scott Matthews, David Fouts.
 - b. Board Financial Oversight: Janet.
 - c. Redwood Credit Union cd programs: Paul.
 - f. Loan Options: Scott Matthews.
- 6.5. GCC Rebuild Project: Adrian.
- a. Environmental issues: Janet has contacted Julia Kraag who has not yet responded.
 - b. Adrian engaged an ADA expert for \$700 to develop plans. 2nd round of plan check responses & drawing revisions will be submitted to the Building Dept this week.
 - c. Mechanical engineering consultant engaged to size ducting for \$600.
 - d. Containers (3) have arrived and leveled into temporary location. Permit pending.
 - e. Water line for new building; awaiting price from David Bower.
 - f. Post Office 12" drain from PO parking lot goes across GCC Property and empties into ground at end of annex and across farmers' market area. Michael Spatz might be a good contact to discuss problem. Contact Cal Trans PR person Katie Everett.
 - g. State architect advised USDA grant will be under Build America Buy America.
 - h. Motion to approve the \$700 payment to ADA Consultant and \$600 payment to Mechanical Engineer
 - i. Motion: Darla Second: Nancy
 - ii. Vote: 4.0.1. Janet abstained Approved.
 - i. Motion to approve \$100 +/- for copies of Architectural drawings and supporting documents.
 - i. Motion: Darla, second: Paul.
 - ii. Vote: 5.0.0. Approved.
- 6.6. Formation of The Build Local Professional Construction Group: Janet.
- a. Charter and Resolution will be developed within the next month.
- 6.7. Report by Ray Feeny
- a. Ray is researching GCC lot consolidation with a title company.
 - b. Motion to approve Ray's pursuit of this research.
 - i. Motion: Darla, Second: Paul.
 - ii. Vote: 5.0.0. Approved.

7. UNFINISHED BUSINESS

- 7.1. Bylaws Committee: Laverne.
- a. President Pierucci motions to appoint Director Laverne Hancock as Chairperson, Director Nancy Howard as Secretary, Janet Pierucci Board President, GCC Members Karen Russell and Cathi Matthews.
 - i. Motion to Approve: Laverne Second: Darla.
 - ii. Vote: 5.0.0. Approved.
 - b. Bylaws Committee Report: Laverne.
 - c. The Committee met on March 3, 2026. Laverne provided overview of effort to change member in good standing from the 90-day wait period to upon receipt of payment, to be
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eligible to vote and run for election to the Board. The proposed changes were sent to the attorney on February 26, 2026. If feedback from attorney is not received by March 15th, it will be put to vote coinciding with Director election. The next meeting is on Tuesday March 24, 2026, at 1 pm in the Annex, thereafter, we will meet on the first Tuesday of the month. Submitted to post on website.

8. NEW BUSINESS

8.1. USDA Grant: Janet.

a. [Grant Authorization: Submit Resolution #11 as amended for Board Approval.](#)

i. Motion to Approve: Laverne, Second: Paul. Abstained: Darla

ii. Vote: 4.0.0. Approved.

b. Darla' stated 'approved by the board'. Janet agreed. Resolution amended.

8.2. Formation of Membership Committee: Nancy.

a. [Membership Committee Charter](#)

i. Motion to Approve: Laverne, Second: Nancy.

ii. Vote: 5.0.0. Approved.

b. [Formation of Membership Committee Resolution #12 for Board approval.](#)

i. Motion to Approve: Nancy, Second: Laverne.

ii. Vote: 5.0.0. Approved.

c. President Pierucci motions to appoint Director Nancy Howard and GCC Members Sally Shine add Lori Novick to serve on the committee.

i. Motion to Approve: Laverne, Second: Nancy

ii. Vote: 5.0.0. Approved.

d. Membership Committee Recommendations:

i. Darla's Suggested Incentives to increase Membership: membership only shopping day , \$10 coupon for new membership.

ii. Membership management software: Paul provided information.

e. Next meeting: March 19th at 1 P.M. in the Annex.

8.3. Document destruction – 2014 and prior years' paid receipts and duplicate copies of non-financial records: Janet.

a. Motion to Approve: Nancy, Second: Paul.

i. Vote: 5.0.0. Approved.

b. Address Policy Document Retention and Destruction in next workshop.

9. ADJOURN Board meeting adjourned at 4:40.

Motion by: Director _____

Second: Director _____

Absent: Director _____

Excused: Director _____

VOTE: Ayes: Nays: Abstained: Approved Failed

MINUTES APPROVED ON: _____

Board Secretary Signature: _____ Date: _____

Background: The GCC board is looking for contingency funding to complete construction and furnishing of the new Community Center Building in the event that there is a shortfall between all available funds and total costs.

Construction Loan

Construction loans are pegged to the actual construction costs and are paid out against contractor invoices. The funds can not be used for furnishings or fixtures which are outside the build contract. Because the loan is secured by the property equity, the loan must be in place before construction begins and contractors place mechanics liens on the property. The payment structure is calculated as monthly interest only payment until the project is completed. The loan then must be paid off or more commonly converted to a mortgage.

Line of Credit

A line of credit may be used for anything associated with the project, whether it be construction, hard/soft costs, or fixtures and furnishings.

Line of credit loans are for a fixed period of time (generally 12-18 months). At the end of the term the loan must be paid off, renewed or converted to another type of loan.

The payment structure is calculated as interest only on the outstanding balance and paid monthly.

Term Loan

A term loan, like the line of credit, may be used for anything associated with the project.

Payment structure is based on a fixed term, typically five years, with monthly payments of principal and interest. The loan would be paid off in full at the end of the term.

Private Loans

Private loans could be solicited from members of the community with terms and conditions to be negotiated.

This type of financing was used, in part, at The Sea Ranch when they built their fiber optic system. I have reached out to members of The Sea Ranch board for specifics as to how the loans were structured and I am waiting for a response.

A number of GCC members have already expressed interest in this lending option.

Scott Matthews

Meetings and Work Summary of Build Local Plan Professional Group
For New Gualala Community Center Building
February 1, 2026---March 10, 2026

- Courtyard: 02-16 & 24 2026. Meetings with Adrian Adams, Susan Miletich, Chris Beach, and Phil Roberts, Architect, to discuss layout and ADA requirements that are specific to the courtyard.
- Container Corral: 02-25 through March 5, 2026. Adrian had multiple phone meetings with Aztec Containers RE: color, door placement and delivery options with Aztec employees Sophia and Rocky.
- Container Corral Permit: 02-12 through 20-2026. Adrian had multiple phone calls re: structural calculations for Containers as required by the plan checkers.
- Containers: 03-09-2026. Three new 20' containers are to be delivered and placed in a temporary location on GCC property.
- New GCC building: 02-22-2026. Zoom meeting with Jim Rygh, Rick O'Neil, Chris Beach, and ADA Consultant Billy Collins re: ADA requirements listed in Mendocino Building Department comments. Also discussed ADA requirements for Container Corral.
- New building and Container corral: 02-28 through 03-05-2026. Adrian had multiple phone calls with Billy Collins, ADA consultant re: plan check requirements
- Water Main relocation: 02-20-2026. Meeting with John Bower, David Bower, Jim Rygh and Adrian Adams re: relocating water main at the site. Waiting for pricing from David.
- Post office drainage issue and lot line issue: 02-15 through 02-20-2026. Several meetings with Rick O'Neil, Jim Rygh, Adrian Adams re: issue of water from PO parking lot drainage onto GCC property, and discussion of lot line issue (PO parking extends over GCC property in several places). Adrian had several phone meetings with Neko, owner of PO property.
- Post office drainage issue: 03-10-2026. Adrian and Rick O'Neil to meet with inspector from Mendocino Building Department re: water drainage issue at PO.

- New kitchen layout: 02-12 through March 5-2026. Several meetings and multiple phone calls re: updating 40 sheets of plans with new kitchen layout, Adrian Adams, Chris Beach, Jim Rygh, Annie Reese, Phil Roberts.
- New kitchen layout: 02-5 through 03-05-2026. Adrian had multiple phone calls and meetings with Phil Roberts re: new kitchen layout ADA requirements and CAD system.
- New building: 02-12 through 03-10-2026. Adrian is preparing updated revisions (#2) for resubmittal to the Mendocino Building Department.
- GCC Property Lines: 03-04-2026. Adrian had meeting with Ray Feeney re: adjustment of GCC property lines. Ray will gather info from title company and report back to Adrian, who will then report to the GCC Board of Directors.
- New Building construction drawings: 02-01 through 03-06-2026. Phil Roberts and Chris Beach had multiple meetings and phone conversations re: revising Chris' CAD drawings to mesh with Phil's CAD drawings

Gualala Community Center Rebuilding Update

03-11-2026

- Gualala Community Center
 - 02-09-2026 Received second round of plan check comments re: Permit
 - Answers to plan check comments including ADA requirements will go out soon.
- Container corral
 - Building Department plan check responses to ADA requirements with the Mendocino Building Department
 - 03-09-2026 Three 20' containers delivered and placed in temporary location on GCC property.
- Water connections for new building
 - 02-20-2026 Meeting was held with the Gualala Water Company to determine cost of hook-ups for the new building's water source. Waiting for the cost of this work
- Kitchen and office space revision
 - Kitchen, classroom and office spaces have been redesigned, adding a shower for disaster/emergency use
- Lot line adjustments for GCC Properties
 - Exploration with title company re: lot line adjustments

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- Community Foundation of Mendocino
 - Grant outcome will be announced on March 17th. GCC has applied for approximately \$6,900. For commercial kitchen equipment
 - Community Foundation of Sonoma County
 - 02-23-2026 GCC applied for a grant for approximately \$8,700. For commercial kitchen equipment
 - T-Mobile Hometown Grants
 - 03-25-2026 A grant from T-Mobile for \$50,000. will be applied for
 - Sonoma Clean Power
 - 03-06-2026 Letter of intent to apply for a grant for solar was sent

GUALALA COMMUNITY CENTER

Serve, Support, Celebrate

Membership Committee Charter

A. Purpose

The Gualala Community Center Membership Committee serves as a standing committee of the Board of Directors, tasked with serving the existing members and attracting new members.

1. **Service to members:** The Membership Committee shall:
 - a. Maintain an up-to-date record of Members in good standing.
 - b. Assist the Board with meetings that require the vote of the Membership including ballot measures and elections.
 - i. Notify members of their eligibility to vote.
 - ii. Notify the members of the timeline for elections and ballot measures.
 - iii. Compile and disseminate the ballot documents for the election of Directors and for ballot measures,
 - iv. Recommend to the Board, the members who will be responsible for certifying, tallying, and reporting the results of the vote to the Board to share with the membership.
2. **Encourage Member Involvement in GCC Activities: The Membership Committee shall:**
 - a. Post GCC activities on social media and the GCC website as appropriate.
 - b. Encourage Member participation in volunteer opportunities.
 - c. Develop incentive programs to attract new members.
3. **The committee will examine, evaluate, and recommend proposed programs and policies to the Board.**

B. Structure and Membership

- **Reporting Status:** The committee is an advisory body to the full Board and has no authority to act on its own unless explicitly granted by the Board.
- **Appointment:** Members are appointed by the Chair of the Board or the Board itself, as specified in the GCC bylaws.
- **Composition:** The committee shall consist of one or more directors and one or more Gualala Community Center members in good standing. The Chair of the committee and GCC members shall be appointed by the Board Chair with approval by the Board.

- **Term:** Members serve for a term of one year.
- **Chair:**
 - Set agendas, day, time and location of committee meetings.
 - Work with the committee to generate and follow through on ideas for expanding membership and volunteer opportunities.
 - Ensure that the Committee adheres to its charter and timelines.
 - Report findings and recommendations to the Board of Directors.
- **Committee Members:**
 - Participate in discussions.
 - Complete assigned tasks.
- **Secretary:**
 - Record accurate minutes of meetings and decisions.
 - Maintain a repository of draft and final documents.
 - Distribute materials and facilitate communication among members.

C. Meetings and Reporting Requirements

- **Meetings:** The Committee members shall meet as needed to fulfill assigned tasks in work sessions to be scheduled as needed. Meetings can be held in person or remotely.
- **Reporting:**
 - **To the Board:** The committee Chair shall provide a verbal and/or written report of meeting activities and recommendations at each regular Board meeting or as requested by the Board Chair.
 - **Minutes:** The committee shall keep written minutes of its meetings, which shall be submitted to the Board Secretary for retention as corporate record records.

GUALALA COMMUNITY CENTER INC

Resolution # 12

Formation of the Membership Committee

Adopted on March 11, 2026

WHEREAS, it is the consensus of the Gualala Community Center Board of Directors that the Members of this organization shall receive timely information about the activities and opportunities attached to their membership and their eligibility to vote and run for office, and

WHEREAS, the Gualala Community Center welcomes all persons to become members of the organization

BE IT THEREFORE RESOLVED, that the Gualala Community Center Board of Directors authorizes the formation of a Membership Committee. This committee shall include one or more Board Members, and one or more Gualala Community Center members in good standing, appointed by the President, with approval of the Board, and shall be charged with serving existing members and attracting new members.

Motion by: Nancy Howard

Second: Laverne Hancock

Absent:

Abstain/ Excused:

VOTE: Ayes: Nays: Abstained: Approved: Failed:

Secretary Signature: Laverne R. Hancock Date: March 24, 2026

Gualala Community Center
GENERAL FUND Profit & Loss
 March 2026

		Mar 2026	Jul 2025 - Mar 2026 (YTD)
1	Revenue		
2	DIVIDEND - Worker's Comp	453.75	453.75
3	Dues - Deposit to RB Ckg	320.00	1,785.00
9	Total DUES, DONATIONS & MEMORIALS	999.88	5,438.88
14	Total INTEREST INCOME	5.63	41.41
28	Total PAY N TAKE SALES	24,997.55	241,337.09
31	Total RENTAL INCOME	-	200.00
32	Uncategorized Income (Membership may be refunded)	130.00	130.00
33	Total Revenue	26,906.81	249,386.13
34	Gross Profit	26,906.81	249,386.13
35	Expenditures	MARCH	JULY TO MARCH
36	BUILDINGS/GROUNDS EXPENSE		
37	Containers	10,318.72	21,163.71
38	Expenses New Building /ANNEX	-	-
39	New Building M & R	58.43	365.17
40	Total Expenses New Building	58.43	365.17
41	Total BUILDINGS/GROUNDS EXPENSE	10,377.15	21,528.88
42			
49	Total CENTER ACTIVITIES	71.82	2,854.25
58	Total DONATIONS/COMMUNITY RELATIONS	2,500.00	31,250.01
63	Total INSURANCE	2,384.72	13,757.56
70	Total OFFICE SUPPLIES	897.71	3,144.54
75	Total OTHER EXPENSES	948.00	13,518.00
78	Total PAY N TAKE - BOOKS	57.36	57.36
81	Total PAY N TAKE - CLOTHING	12.90	340.62
84	Total PAY N TAKE - FURNITURE & ELEC	21.80	21.80
88	Total PAY N TAKE - KITCHEN	-	3,807.08
91	Total PAY N TAKE OPERATING EXPENSE	144.41	184.80
92	Total PAY N TAKE DEPARTMENT	13,861.21	184.80
99	Total PAY N TAKE EXPENSES - GENERAL	398.81	3,977.61
110	Total PROFESSIONAL FEES	4,465.00	42,314.00
117	Total RENTAL - CLOTHING DEPT	2,693.56	23,238.27
124	Total TAXES, LICENSES, & PERMITS	2,374.84	26,177.96
132	Total UTILITIES	749.03	6,665.94
133			
134	Total Expenditures	41,813.91	192,838.68
135	Net Operating Revenue	(14,907.10)	56,547.45
	<i>Note: at the fiscal year end, the Containers will be moved to Assets and Depreciated</i>		

Gualala Community Center REBUILDING Profit & Loss

March 2026

		Mar 2026	Jul 2025 - Mar 2026 (YTD)
8	Total DONATIONS RB	2,761.12	32,993.34
9	Fidelity Donations Not Matching	-	28,869.00
10	Fidelity Matching Funds \$300,000	-	300,000.00
11	Fidelity Matching Funds Solar Restricted	-	87,500.00
21	Total INTEREST RB INCOME	5,776.94	50,110.34
22	Matching Funds \$300,000	-	212,500.00
26	Total REBUILDING FUNDS MATCHING	-	2,289.00
27	TOTAL REBUILDING REVENUE	8,538.06	714,261.68
29	REBUILDING - PROFESSIONAL FEES		
30	Consultants	-	5,825.00
31	Professional Fees In Kind	-	1,200.00
32	Structural Drawings	-	1,657.63
33	Total REBUILDING - PROFESSIONAL FEES	-	8,682.63
34	REBUILDING EXPENSES		
35	Demolition Permit	-	184.00
36	Fencing	-	996.77
37	Permit - Building Extension	-	368.00
38	Permit - Grading & Compaction	-	1,264.29
39	Postage	-	51.20
40	Printing	176.31	244.07
41	Sewer Tank Destruction	-	447.00
42	Supplies	-	365.18
43	USAD Grant Expense	-	599.94
44	Total REBUILDING EXPENSES	176.31	4,520.45
45	TOTAL REBUIDLING EXPENSES	176.31	13,203.08
46	REBUILDING PROFIT	8,361.75	701,058.60

DRAFT
Announcement of Election
April 15, 2026

Dear Gualala Community Center Member,

Congratulations! You are currently a member in good standing of the Gualala Community Center (GCC) and, according to our Bylaws, therefore eligible to vote in the upcoming election and to run for a seat on the Board.

In June of this year, we will be electing four members to the GCC Board of Directors.* If you would like to be a candidate for one of these positions, please declare your candidacy by email addressed to gualalacc@gmail.com, or by USPS mail addressed to GCC at PO Box 263, Gualala, Ca 95445. Include your full name, email address, and/or USPS address, and a phone number.

The deadline for declaring candidacy by email and by US mail, is 5:00 P.M. May 7, 2026. Declarations emailed or postmarked after that time and date will not be accepted.

To ensure that your mail is postmarked on the same day that you leave it at the post office, you can ask to have it hand-cancelled. There is no charge for this service. The membership will be notified of the candidates on May 10, 2026.

If you wish to submit a candidate statement for publication with the ballot, the deadline for that submission is 5:00 P.M. on May 18, 2026. The statement should explain why you would like to serve on the GCC Board and your experience and qualifications that would make you a productive board member. Please limit your statement to 200 words, use a simple font such as Calibri or Arial, and send it as a PDF document to: gualalacc@gmail.com, or by USPS to Gualala Community Center, PO Box 263, Gualala, CA 95445. Attach a photo, JPG format, if you wish.

Voting will take place by email for those members with email addresses on file. Those members for whom we have no email address will receive a paper ballot by US mail. Voting will take place between May 29 and June 11, 2026 and the results will be announced at the annual meeting on June 13, 2026, at 1 P.M. at the Gualala Baptist Church. The four candidates with the most votes will be elected to the GCC Board.

Thank you for considering joining a dynamic team working to serve our community.

The GCC Board of Directors

*Current Director: Whyte Owen was elected in 2024 and his term expires June 30, 2026.

Current Directors: Darla Buechner, Colby Bibb, and Paul Cupich were appointed for terms that end June 30, 2027.

Current Directors: Janet Pierucci, Laverne Hancock, and Nancy Howard were appointed for terms that end June 30, 2026.

Election Timeline, 2026, revised March 26, 2026

DATE	EVENT
March 14	Last day to pay membership dues and become a member with eligibility to vote in the election of four new board members and to run for a seat on the board.
April 8	Regular board meeting: approve text of notice of election.
April 14	Place announcement of election in ICO
April 15	Send announcement of election to membership (44 days before the start of voting): email or paper.
May 7	Last day to declare candidacy for election to the board. (21 days after the announcement of the election.)
May 10	Post names of candidates: ICO, website, email, USPS mail.
May 18	Deadline to submit Candidates' Statements for the ballot. (10 days after the announcement.)
May 19-22	Compose Ballot.
May 29	9 A.M. Send ballots, email or paper.
June 10	Final board meeting for the 2025-2026 year.
June 11	5 P.M. end election. (13 days to vote.)
June 12	Tally votes. Automatically for emailed ballots. Paper ballots: Give results to: ??
June 13	1 P.M. Baptist Church, Annual Meeting, announce results of election.
June 15-30	TBD: Organizational Meeting of the new board
July 8	First regular meeting of the new board.

Screenshots of Ballot, next three pages.

Email Notice Preview

ID#

You are invited to vote in the Gualala Community Center - Election of Gualala Community Center Board of Directors.

The voting deadline is June 11, 2026 5:00 PM Pacific Time (US & Canada).

We are using an online election system to tabulate the vote. You have been assigned a unique access key which can only be used to vote once and your voting choices will remain anonymous. Do not forward this email. Do not reply to this email to vote, as your vote will not be registered.

If you have questions or want to be removed from notifications regarding this vote, please email Gualala Community Center at gccballotinfo@gmail.com.

If you have questions or any problems with this voting system, please call the GCC office at: (707) 884-3179.

To vote, visit:

<https://secure.electionbuddy.com/1234-ABCD-5678-EFGH>

Or copy and paste the link into your web browser.

You can also visit <https://secure.electionbuddy.com/ballot> and enter "1234-ABCD-5678-EFGH"

Election of four persons to the GCC Board of Directors

Select **ONE** to **FOUR** choices. If you don't want to vote, select abstain.

Choices are listed in random order.

Candidates

Mr. Rogers

[View PDF](#)

Good Dog Carl

Perry Mason

Wonder Woman

Dolly Parton

Rosa Parks

Abstain

You have selected 0 of 4 choices

Draft of Paper ballot



Election of Gualala Community Center Board of Directors

Election of four persons to the GCC Board of Directors

Select **ONE** to **FOUR** choices. If you don't want to vote, select Abstain.

- Wonder Woman
- Perry Mason
- Dolly Parton
- Good Dog Carl
- Rosa Parks
- Mr. Rogers
- Abstain

Place your completed ballot in the stamped and addressed envelope that is included in this mailing. Your ballot will only be valid if it is returned in this envelope with a postmark date no later than June 11, 2026.

Gualala Community Center Whistleblower Protection Policy

The Gualala Community Center (GCC) requires its Board members, employees, volunteers to observe high standards of business and personal ethics in the conduct of their duties and responsibilities, to practice honesty and integrity in fulfilling their responsibilities, and to comply with all applicable laws and regulations.

Reporting A Suspected Violation

Any Board member, employee, volunteer or community member who reasonably believes that they have information which discloses a violation of, or non-compliance with, a federal, state or local statute, rule or regulation (a “suspected legal violation”) may provide information about the suspected legal violation to a government or law enforcement agency, to a person with authority over the reporting Board member, employee or volunteer, or to another Board member or employee who has authority to investigate, discover or correct the suspected legal violation. Further, any Board member, employee, volunteer or community member may disclose information about the suspected legal violation to, and testify before, any public body conducting an investigation, hearing, or inquiry. The foregoing applies regardless of whether disclosing or reporting information regarding the suspected legal violation is part of the Board member’s, employee’s or volunteer’s duties.

Any Board member, employee, volunteer or community member who reasonably believes that they have information which discloses an ethical violation, financial impropriety, fraud or other violation of an internal policy or rule governing GCC’s operations (a “suspected ethical issue”) may provide information about the suspected ethical issue to a Board member or supervisor who has authority to investigate, discover, or correct the suspected ethical issue.

No Retaliation

GCC, its Board members, employees and volunteers shall not retaliate against a Board member, employee, volunteer or community member who discloses, provides or testifies about, or is believed to have disclosed, provided or testified about, a suspected legal violation, or who is a family member of said Board member, employee or volunteer. Nor shall GCC, its Board members, employees or volunteers retaliate against any other Board member, employee, volunteer or community member for providing information about a suspected ethical issue.

GCC, its Board members, employees and volunteers shall not retaliate against any other Board member, employee or volunteer, or a community member, for refusing to participate in any activity that would result in the violation of, or non-compliance with, a federal, state or local statute, rule or regulation.

Any Board member, employee or volunteer who retaliates against another Board

member, employee or volunteer, or a community member, in violation of this Policy is subject to disciplinary action, up to and including termination of Board membership, employment or volunteer status, or any right or authority to enter or participate in GCC or its activities.

Reporting Procedure

GCC has an open-door policy. Board members, employees, volunteers and community members are encouraged to report any information about a suspected legal violation or suspected ethical issue, or any and other questions, concerns or suggestions, to a Board member or their supervisor. If an employee or volunteer is not comfortable with reporting the matter to their supervisor, or is not satisfied with the supervisor's response, they are encouraged to speak with another supervisor or to a Board member. Any such reports may be submitted on a confidential basis.

A Board member or supervisor who receives a report of a suspected legal violation or suspected ethical issue shall notify, in writing, the GCC Board of Directors or a Board member who has the responsibility to investigate the matter.

Handling Reported Violations

All reports of a suspected legal violation or suspected ethical issue will be promptly investigated by the Board, its designee or a supervisor, and appropriate corrective action will be taken if warranted by the investigation. All such reports will be kept confidential to the extent possible, consistent with the need to conduct a prompt and thorough investigation, to take appropriate corrective action, and to comply with applicable laws and regulations.

As appropriate, the Board or its designee, or the investigating supervisor, will notify the person who reported the suspected legal violation or ethical issue about the status of the investigation and any corrective action taken.

The Board of Directors or its designee will keep a record of all reports of suspected legal violations or suspected ethical issues, and their investigation and resolution.

Bad Faith Reports

False or unsubstantiated reports of alleged unlawful or unethical conduct can damage livelihoods and ruin reputations. Accordingly, any Board member, employee, volunteer or community member who reports information regarding alleged unlawful or unethical conduct in bad faith, or without grounds to reasonably believe that the information discloses a violation of, or non-compliance with, applicable federal, state or local statute, rule or regulation, or an ethical violation, financial impropriety, fraud or other violation of an internal policy or rule governing GCC's operations, is subject to disciplinary action, up to and including termination of Board membership, employment or volunteer status, or any right or authority to enter or participate in GCC or its

activities.

Accounting and Auditing Matters

The GCC Board of Directors will immediately notify the Finance Committee of any concerns or complaints which it or a Board member receives about alleged financial improprieties, accounting practices, internal controls or auditing, and will work with the Committee until the matter is resolved. The Treasurer and/or the Chair of the Finance Committee will report at least annually to the GCC Board of Directors on its investigation and handling of any concerns or complaints relating to alleged financial improprieties, accounting practices, internal controls or auditing.

Gualala Community Center Whistleblower Protection Policy

Gualala Community Center (GCC) requires directors, officers, employees and others to observe high standards of business and personal ethics in the conduct of their duties and responsibilities. Employees and representatives of GCC must practice honesty and integrity in fulfilling their responsibilities and comply with all applicable laws and regulations.

Reporting Responsibility:

This Whistleblower Policy is intended to encourage and enable Board member(s), employees, volunteers and others to raise serious concerns internally so that GCC can address and correct inappropriate conduct and actions. It is the responsibility of CGG Board members, Employees, volunteers or others to report concerns about violations or suspected violations of law or regulations that govern the GCC's operations.

No Retaliation:

It is contrary to the values of the GCC for anyone to retaliate against any Board member, officer, employee, volunteer or others who in good faith report an ethics violation, or a suspected violation of law, such as a complaint of discrimination, or suspected fraud, or suspected violation of any regulation governing the operations of GCC. An employee who retaliates against someone who has reported a violation in good faith is subject to discipline up to and including termination of employment or volunteerism.

Reporting Procedure:

The GCC has an open-door policy and suggests that Board members, employees, volunteers or others share their questions, concerns, suggestions or complaints with their supervisor or a Board member. If an employee or volunteer is not comfortable speaking to the appropriate supervisor or they are not satisfied with the supervisor's response, they are encouraged to speak with a Board member. Supervisors or managers are required to report complaints or concerns about suspected ethical and legal violations in writing to the GCC Board of Directors or a Board member who has the responsibility to investigate all reported complaints. Employees with concerns or complaints may also submit their concerns in writing directly to their supervisor, Board of Directors or a Board Member.

Compliance Officer:

The GCC Board of Directors is responsible for ensuring that all complaints about unethical or illegal conduct are investigated and resolved. The Board of Directors or a Board member will keep a record of all complaints and their resolution and will report at least annually to the Treasurer and/or the Chair of the Finance Committee on compliance activity relating to accounting or alleged financial improprieties.

GUALALA COMMUNITY CENTER

Resolution #08

Whistleblower Protection Policy

Approved as Amended

Adopted on: _____

WHEREAS, it is the consensus of the Board of Directors that it is the responsibility of all board members, employees, volunteers or others to report concerns about violations or suspected violations of laws or regulations that govern the GCC's operations.

BE IT RESOLVED, that the Board of Directors hereby adopts the attached Whistleblower Policy, which rescinds and replaces the previous whistleblower protection policy in its entirety.

2026-01-14: Motion to Approve:

Motion by: Director Whyte Owen Second: Director Paul Cupich

Absent: Director _____ Excused: Director _____

VOTE: Ayes Nays Abstained | Approved Failed

Board Secretary Signature: Laverne R. Hancock Date: 2/12/2026

2026-04-08: Motion to Approve Policy as Amended:

Motion by: Director _____ Second: Director _____

Absent: Director _____ Excused: Director _____

VOTE: Ayes Nays Abstained | Approved Failed

Board Secretary Signature: _____ Date: _____

GUALALA COMMUNITY CENTER
GENERAL FUND
PROJECTED BUDGET FYE 2026
Budget vs.Actuals: FY25
July 2024 - June 2025

				PROJECTED BUDGET FOR	
	ACTUAL INC/EXP	Budget	Budget Diff	FYE 2026	Notes
Revenue					
6000 DUES, DONATIONS & MEMORIALS		-	-		
6010 Donations	10.00	1,000.00	(990.00)	1,500.00	
6015 Dues	3,435.00	1,500.00	1,935.00	1,400.00	\$1400 based on Oct 2025 to Feb 2026
Total 6000 DUES, DONATIONS & MEMORIALS					
6023 Dues - Deposit to RB Ckg	4,015.00		4,015.00	-	
6152 DIVIDEND - Worker's Comp	230.00	200.00	30.00	200.00	
6200 PAY N TAKE SALES		-	-		
6300 Pay & Take Mid Month Sale					
6310 Mid Month Books	12,726.54	9,600.00	3,126.54	10,200.00	
6321 Mid-month Clothing	35,477.49	24,000.00	11,477.49	30,000.00	
6323 Mid Month Pay N Take	78,706.52	52,000.00	26,706.52	60,000.00	
Total 6300 Pay & Take Mid Month Sale	126,910.55	85,600.00	41,310.55		
6351 Clothing - Other Saturday Sales	54,539.50	40,000.00	14,539.50	40,000.00	
6400 Pay & Take Sales First of Month			-		
6415 Books	12,546.65	9,600.00	2,946.65	10,200.00	
6420 Clothing	39,266.00	36,000.00	3,266.00	36,000.00	
6435 Kitchen	23,777.50	18,000.00	5,777.50	6,086.00	
6438 Pay N Take	82,238.50	70,000.00	12,238.50	72,000.00	
Total 6400 Pay & Take Sales First of Month	157,828.65	133,600.00	24,228.65		
Total 6200 PAY N TAKE SALES	339,278.70	259,200.00	80,078.70		
6520 Farmers Market	500.00	500.00	-	500.00	
6535 Hall and Kitchen Rentals	100.00	-	100.00	200.00	
Total 6500 RENTAL INCOME	600.00	500.00	100.00		
6700 INTEREST INCOME		-	-		
6701 Interest - Checking W/A	39.21	65.00	(25.79)	40.00	
6788 Interest - Savings W/A	3.93	4.00	(0.07)	5.00	
Total 6700 INTEREST INCOME	43.14	69.00	(25.86)		
Interest - RCU Savings Share	0.40		0.40		
TOTAL PROJECTED INCOME:				268,331.00	

GUALALA COMMUNITY CENTER
GENERAL FUND
PROJECTED BUDGET FYE 2026
Budget vs.Actuals: FY25
July 2024 - June 2025

	ACTUAL INC/EXP	Budget	Budget Diff	FYE 2026	Notes
Expenditures					
7000 CENTER ACTIVITIES		-	-		
7016 Membership Event for June 2026		2,000.00	(2,000.00)	2,000.00	
7020 Awards		-		-	
7025 Volunteer Appreciation Party Oct 2025		-	-	2,485.00	
7030 Membership Expense	4,326.39	400.00	3,926.39	2,000.00	Print new member envelopes? Also postage 'for members with no email
Brochure printing				250.00	
7045 Volunteer Appreciation Awards		3,000.00	(3,000.00)	UNSURE	
7046 Misc.	74.47	100.00	(25.53)	100.00	
7666 Election By Mail	1,048.47	200.00	848.47	200.00	
What about election (s) online? \$99 recent expense				UNSURE	
Total 7000 CENTER ACTIVITIES	5,449.33	5,700.00	(250.67)		
7100 DONATIONS/COMMUNITY RELATIONS		-	-		
7116 Food Bank - Annapolis	5,000.00	5,000.00	-	5,000.00	
7117 Food Bank - Point Arena	4,999.97	5,000.00	(0.03)	5,000.00	
7118 Food Bank - Gualala	4,999.99	5,000.00	(0.01)	5,000.00	
7124 Coastal Seniors	15,000.00	15,000.00	-	15,000.00	
7159 EduAct		800.00	(800.00)	-	
7160 ICO Community News		-	-	500.00	
Total 7100 DONATIONS/COMMUNITY RELATIONS					
7200 BUILDINGS/GROUNDS EXPENSE		-	-		
Containers ADDED 3/3/26				21,000.00	
7260 Expenses New Building		-	-		New Building is the Annex
7245 New Building M & R	596.02	20,000.00	(19,403.98)	5,000.00	BUT NOT FOR NEW ROOF
Total 7260 Expenses New Building	596.02	20,000.00	(19,403.98)		
7271 Repair & Maintenance General		2,000.00	(2,000.00)		
Total 7200 BUILDINGS/GROUNDS EXPENSE	596.02	22,000.00	(21,403.98)		
Total 7261 BUILDING - PINK HOUSE	46,840.12	34,100.00	12,740.12		
7350 OFFICE SUPPLIES		-	-		
7310 Bank Fees/Serv Charges	714.93	35.00	679.93	700.00	This mostly from fees from memberships &
7352 Post Office Box Rent	72.00	70.00	2.00	100.00	

GUALALA COMMUNITY CENTER
GENERAL FUND
PROJECTED BUDGET FYE 2026
Budget vs.Actuals: FY25
July 2024 - June 2025

	ACTUAL INC/EXP	Budget	Budget Diff	FYE 2026	Notes
7353 Postage	518.24	400.00	118.24	400.00	
7354 Supplies	1,051.09	1,000.00	51.09	1,200.00	
7702 Fire Report		-	-	-	
Total 7350 OFFICE SUPPLIES	2,356.26	1,505.00	851.26		
7400 PAY N TAKE EXPENSES - GENERAL		-	-		
7410 Advertising	459.23	600.00	(140.77)	500.00	USUALLY DO THE HOLIDAY ADS
7415 County Dump Fees	159.00		159.00	1,000.00	
7416 Trash Disposal	325.00	1,000.00	(675.00)	300.00	
7440 Operating Supplies	526.81	1,000.00	(473.19)	600.00	
7460 Transportation of Goods	1,220.00	2,400.00	(1,180.00)	600.00	
7940 Trash Cans	2,837.66	3,000.00	(162.34)	2,700.00	
7600 INSURANCE		-	-		
6155 Workers Comp Prior Year	671.68		671.68	-	
7610 Liability Insurance	10,595.32	10,000.00	595.32	9,200.00	
7615 Work Comp	2,878.35	2,500.00	378.35	3,560.00	
Total 7600 INSURANCE	14,145.35	12,500.00	1,645.35		
7650 UTILITIES		-	-		
7351 Internet Fees	1,200.00	1,200.00	-	1,200.00	
7910 Telephone	1,142.08	1,140.00	2.08	1,150.00	
7917 Electricity New Building	2,408.17	2,200.00	208.17	2,500.00	
7925 Propane	567.01	1,000.00	(432.99)	600.00	
7935 Water	923.85	1,200.00	(276.15)	1,000.00	
7936 Sewer	2,703.52	2,532.00	171.52	2,700.00	
Total 7650 UTILITIES	8,944.63	9,272.00	(327.37)		
7700 TAXES, LICENSES, & PERMITS		-	-		
7720 Non-Profit Corp Filing Fee	25.00		25.00	25.00	
7725 Registry of Charities	200.00	200.00	-	202.00	
7735 Property	5,570.26	6,000.00	(429.74)	5,600.00	
7851 Sales Taxes	27,568.61	23,300.00	4,268.61	24,000.00	\$264,886 X 9%
Total 7700 TAXES, LICENSES, & PERMITS	33,363.87	29,500.00	3,863.87		

GUALALA COMMUNITY CENTER
GENERAL FUND
PROJECTED BUDGET FYE 2026
Budget vs.Actuals: FY25
July 2024 - June 2025

	ACTUAL INC/EXP	Budget	Budget Diff	FYE 2026	Notes
7800 PROFESSIONAL FEES		-	-		
7011 Website	115.40	108.00	7.40	2,900.00	<i>Karen \$1950, est Cheryl \$500 and</i>
Brochure Design (Karen)				200.00	
7215 Custodian Expense	12,987.50	14,700.00	(1,712.50)	16,380.00	July/Aug total is \$2380 (Sept to June 40 hrs per
7820 Accounting	15,890.00	12,000.00	3,890.00	17,300.00	July/Aug total is \$5985 (Sept to June 30 hrs per
7826 Landscaping Contractors	1,500.00	1,500.00	-	1,500.00	
7827 Maintenance Contractor	2,440.00	2,500.00	(60.00)	2,500.00	
7830 Secretary	400.00	750.00	(350.00)	900.00	\$150 July & August (Sept to June \$50 plus closed
7832 Brand Identity		-	-	-	
8888 Auditor for FYE 2023	5,600.00		5,600.00	2,800.00	
8890 McKee Accounting				3,825.00	as of 10/5, paid \$3325 which is for 3 tax returns. add \$500 for Depreciation entries & QB help
7834 Rebuilding Fund Donation from PNT	100,000.00		100,000.00	-	
7890 OTHER EXPENSES		-	-		
6994 Prior Year Expense	147.58	-	147.58	-	
6998 Uncategorized Expense	-		-		
7103 Scholarship	7,000.00	12,000.00	(5,000.00)	6,000.00	
<i>7500 Depreciation Expense will increase once adj</i>	11,352.00	11,374.00	(22.00)	12,000.00	
DEPRECIATION ADJUSTMENTS	WILL BE FROM	ACCOUNTANT			
7502 Discretionary Fund		10,000.00	(10,000.00)	10,000.00	
Total 7890 OTHER EXPENSES	18,499.58	33,374.00	(14,874.42)		
7899 RENTAL - CLOTHING DEPT		-	-		
7852 Rent Gualala	27,600.00	27,600.00	-	28,800.00	
7855 Rental PG&E #1008671205	73.97	180.00	(106.03)	100.00	
7856 Rental PG&E #1009543654	357.58	600.00	(242.42)	400.00	
7857 Rental Insurance		401.00	(401.00)	-	
7858 Rental Maintenance		500.00	(500.00)	500.00	
7860 Rental Propane	1,008.19	1,000.00	8.19	1,100.00	
7863 Rental - Internet	792.05		792.05	1,200.00	

GUALALA COMMUNITY CENTER
GENERAL FUND
PROJECTED BUDGET FYE 2026
Budget vs.Actuals: FY25
July 2024 - June 2025

	ACTUAL INC/EXP	Budget	Budget Diff	FYE 2026	Notes
Total 7899 RENTAL - CLOTHING DEPT					
8100 PAY N TAKE - BOOKS		-	-		
8101 Books Operating Supplies	382.53	500.00	(117.47)	500.00	
Total 8100 PAY N TAKE - BOOKS	382.53	500.00	(117.47)		
8149 PAY N TAKE DEPARTMENT		500.00	(500.00)		
8150 Operating Supplies - PNT Dept	154.57	-	154.57	500.00	
Total 8149 PAY N TAKE DEPARTMENT	154.57	500.00	(345.43)		
8200 PAY N TAKE - KITCHEN		-	-		
7430 Supplies	1,726.98	2,000.00	(273.02)	672.00	
7431 Food	11,599.28	10,000.00	1,599.28	2,994.00	
Total 8200 PAY N TAKE - KITCHEN	13,326.26	12,000.00	1,326.26		
8300 PAY N TAKE - CLOTHING		-	-		
8301 Clothing Operating Supplies	329.73	500.00	(170.27)	500.00	
Total 8300 PAY N TAKE - CLOTHING	329.73	500.00	(170.27)		
Total 8400 PAY N TAKE - FURNITURE & ELEC	-	-	-		
Total projected income				268,331.00	
Total projected expense				(236,943.00)	
Total projected Net Income				31,388.00	